

Greenhouse Dispensary, Inc.

225 Main Street Wakefield, R.I. 02879

September 1, 2020

To: Jamie Rabbitt
Principal Planner, Town of South Kingstown
Via Hand Delivery

Security Memorandum

Greenhouse Dispensary, Inc. (the "Company") has developed a comprehensive security plan that meets or exceeds the standards set by the Rhode Island Cannabis Control Commission ("CCC"). The plan shall be audited annually by the Company's Security Officer, General Manager, and Compliance Officer to ensure compliance with the most up to date rules, regulations, and industry standards. Said annual review shall include an audit of the business operating procedures, emergency plans, and premises.

This memorandum is intended to summarize the main aspects of the Company's security and safety plan for members of the public.

Personnel:

The Company shall employ security personnel with professional security backgrounds who are highly trained in theft diversion and prevention, security surveillance and monitoring, and in responding to conflicts and emergencies. Security personnel shall be responsible for controlling access to the adult use cannabis retail establishment, monitoring video surveillance feeds, alarms and sensors, patrolling the facility and premises, and overseeing the delivery and proper disposal of any cannabis products.

Security personnel shall be on the premises during all hours of operation and available on call on a 24/7/365 basis. All personnel will receive ongoing training and education to ensure they meet or exceed the highest industry standards.

The Company is committed to creating a culture to foster and promote security, safety and health through training and collaboration with staff, partners and third-party security experts. In addition to other considerations, the Company shall encourage employees to speak-up if they observe any matters of concern ("if you see something — say something").

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Security Inspections:

Security inspections will occur at least monthly to allow the Company to identify points of weakness, potential risks and any malfunctioning systems or equipment which was not uncovered during normal daily operations and monitoring. Said inspections will be undertaken by both security staff and a third-party security consulting firm. The monthly inspections shall include; testing of the failure notification systems; testing of the security system's back-up power; maintenance of lighting in and surrounding the facility; ensuring all locks, cameras and access points are functioning properly; testing of the emergency alert system. The results of said inspection shall be maintained in the Security Logbook kept by the Company's Security Officer.

Access:

Access shall be allowed only to authorized staff, and authorized purchasers at least 21 years old as set forth by the CCC. All such persons shall present a valid government photo-ID prior to being granted entrance to the retail store. Non-customer visitor logs shall be maintained in compliance with the data and recordkeeping requirements of the CCC.

Customers (at least 21 years old) shall be allowed in point-of-sale areas only. All cannabis products shall be maintained behind the sales counter or other partitions. The Company shall ensure that there is always an adequate number of staff members in relation to the number of customers to ensure adequate monitoring and control of the point-of-sale area activities.

Limited Access Areas:

All limited-access areas within the retail establishment shall be clearly marked and with signage. All medical marijuana products shall be stored in a locked vault with commercial grade auto relocking door. The interior of the vault shall have video monitoring from multiple angles and be tied into the facility's alarm system. Entry to limited access areas shall be controlled by key-card entry for staff. Only security staff, the General Manager and law enforcement or first responders shall be permitted entry into the security and surveillance rooms.

Any vendors with a legitimate business purpose such as equipment maintenance or facility repairs shall be given a visitor ID Badge to be clearly worn at all times while on the

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premises. Said visitors must be logged into the Visitor's log and accompanied by a staff member while in the facility.

Alarm System

The Company shall engage a third-party security vendor to install, maintain and monitor a commercial-grade alarm system. The alarm system will be a combination of hard-wired systems and systems interconnected with radio or cellular frequency to notify state or local law enforcement agencies of an unauthorized breach.

The system shall be used for intrusion detection with sensors at all windows or points of entry. Additionally, motion detectors will be installed throughout the interior of the facility. In the event a window or door is hit or forced open the alarm will notify the security company and local law enforcement. The alarm system shall be integrated with the video surveillance system to give real-time feeds and situational awareness of the triggered alarms to security personnel.

The alarm shall be controlled by an access panel in the security room. The last person to leave the retail establishment at the end of each workday shall engage the alarm. If the alarm has not been engaged by a set hour, the system shall immediately notify the General Manager and Security Officer who can engage the alarm system remotely.

Video Surveillance

Cameras will be positioned in all areas containing cannabis and cannabis products, all points of entry and exit, point of sale areas, security rooms and around the exterior of the building and parking area. The cameras shall be angled so as to clearly define the facial features of anyone entering or exiting the retail establishment. All cameras used shall be a minimum of 1 megapixel with a record rate of 30 feet per second and greater than 8 frames per second continuously and without interruption allowing operators to zoom in on facial features or vehicles without distorting the picture image or quality.

The cameras shall be tied in with alarm zones to give security personnel real-time information in the event of an alarm trigger. Pan/tilt/zoom cameras shall be utilized in combination with fixed cameras to allow the operator to further assess any alarm or security situation. The Security Officer, General Manager and other specified Company personnel, as well as the CCC, shall have remote access to the continuous live feed video on a real time basis at all times.

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Emergency Response Plan

The Company shall maintain an emergency response plan which shall also be audited at least annually. All staff, employees or volunteers are to be regularly trained regarding their responsibilities and actions to be taken in response to various emergency situations which may arise. Situations covered under the plan include power-loss, medical emergencies, fire emergencies, and criminal activity. The purpose and goal of the emergency response plan is to ensure patients, staff and the public's safety in the event of an emergency.

Respectfully Submitted,

Michael E. Watkins

Michael E. Watkins
Compliance Officer
Greenhouse Dispensary, Inc.